

South Dakota Emergency Medical Services Association Meeting Minutes

Meeting: Executive Council Meeting
Location: Pierre Fire Department, Pierre, SD
Date & Time: July 25th, 2015 - 09:00am Central Time



1. Meeting called to order by President Eric VanDusen at 09:05.
2. Roll Call
 - a. President Eric VanDusen – present, Vice-President Gary Lembcke – present, Secretary Andy Binder – present, Treasurer Margaret Kuipers – present, Training Officer Katheryn Benton – present, District I President Mark Law – present, District I Vice-President Bill Rise – present, District II President Barb Thaler – present, District II Vice-President Kurtis Nelson – present, District III President Doug Glover – present, District III Vice-President Lydia Ymker – present, District IV President Chuck Bell – present, District IV Vice-President Keith Sharisky – present, District V President Scott Larson – present, District V Vice-President Edna Dale – present, District VI President Matt Thompson – present, District VI Vice-President Elizabeth Verhey – present, District VII President – absent, District VII Vice-President Chuck Hanson – present, IC Society President Proxy Steven Hanson – present, IC Society Vice-President Ruth Airheart – present.
3. Approval/additions to agenda
 - a. Addition s - 5) President's Report e. Wildapricot, 5) President's Report f. Honor Guard, 10) Old business b. final online EMT report, 10) Old business c. Lifetime member nominations and selection, 10) Old business d. Making SDEMSA known,
 - b. Keith Shrisky moved to approve the agenda as amended, seconded by Gary Lembcke, MC, 150725a
4. Approval of previous meeting minutes
 - a. Edits/Corrections – 2) Add names to roll call, 4) b. correct spelling, 5) c. i. 2. correct spelling, 5) h. iii. correct spelling, 6) a. i. correct spelling, 7) a. ii. 2. delete extra numbers, 7) a. ii. 5. delete extra works at end, 12) c. capitalize EMT, correct spelling
 - b. Matt Thompson moved to accept the minutes as amended, seconded by Elizabeth Verhey, MC, 150725b
5. President's Report
 - a. NCEMSC
 - i. Mr. Jensen with Henry Shine presented a short introduction to the company. Henry Schein is a new partner with NCEMSC/SAVVIK. To order from Henry Schein, all that is needed is a completed letter of participation and membership with NCEMSC/SAVVIK.
 - ii. Treasurer Margret Kuipers noted that the SDEMSA does pay dues into NCEMSC/SAVVIK and that we generally make profit. This year we have received \$4,128 back through the buying group.
 - iii. President Eric VanDusen noted there is a pending lawsuit between NCEMSC/SAVVIK and BoundTree over pricing and contractual issues we will continue to monitor this. BoundTree's contract with NCEMSC/SAVVIK will end at the end of August 2015. It was also noted that Grainger and other new SAVVIK partners are now available.
 - b. Dr. Hoyer- Midwest MedicAlert, Inc.
 - i. Dr. Hoyer of Midwest MedicAlert, Inc. presented on their USB medical alert devices that allows the user to enter their medical information to be available in the event of an

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emergency. The device sells for a cost of \$50 plus tax and the device does qualify for flexible spending and medical checking accounts.

- ii. Dr. Hoyer is offering the device to responders and services at discounted price of \$30 for every EMT, Fire & Police in the state if purchased through a department. Additionally the device is being offered for sale as a fundraiser aimed at raising funds for computer(s) in all ambulances.
 - iii. Those agencies wishing to sell the devices as part of a fundraiser will be allowed to sell them with orders sheets to be submitted on the 1st and 15th of each month with a check for the total order cost less \$10 per device to be retained by the agency as the fundraiser donation.
 - iv. Keith Shrisky moved to show support for this device and Midwest MedicAlert, Inc. Seconded by Chuck Bell – Motion tabled for further discussion pending Dr. Hoyer's departure.
 - v. Discussion was reinitialized regarding support of this device and company verses support of other similar devices and options. Discussion on support of other similar devices and options.
 - vi. Keith Shrisky & Chuck Bell withdrew the motion to show support for this device and Midwest MedicAlert, Inc.
 - vii. Elizabeth Verhey moved to support the technology for medical ID devices, seconded by Barb Thaler - No discussion - MC 150724c
- c. Voting on Awards
- i. President VanDusen noted challenges in voting for awards and reported on the possibility of having external EMS Associations help to vote on awards and create more of a blind voting system to take the heat off of the Executive Council.
 - ii. Discussion on the balance between external voting all the way vs SDEMSA having all the input, value of looking only at the letters of nomination vs personal knowledge and understanding. Some districts report having had assistance in picking what nominations move on to the Executive Council.
 - iii. Doug Glover noted challenges surrounding firefighters having a negative opinion of the SDEMSA given a history of being a “good ol' boy” association.
 - iv. President Eric VanDusen noted that the officers should consider making their own nominations similar to the president's award as a means to help increase the number of nominations received each year.
 - v. 10:39 – Recess for Memorial & Lunch
 - vi. 12:38 – Reconvene - Roll Call – All Present as above
- d. EMS Scanning
- i. President Eric VanDusen reported on the EMSScanning quotes based on Amy Marsh's recommendations
 - ii. Options
 1. Options 1 is for 1 year of unlimited access. This gives you the ability to use our system as much as you wish for one year. So for all the events you sponsor you

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can use the system. It does not allow you to lease or rent it to someone else. So the more events you use it for the cheaper it is. So for all the district events you certainly could use it for that as well.

2. Option 2 would be to purchase 10 scanners and one ID card printer. The ID card printer is really the easiest way to print badges. If you wanted a dual side it can be upgraded for that as well. I know some people have thought about selling the spot on the back side of the badge as advertisement. Of course you could simply just run the cards through twice as well. The printer would come with two ribbons and 500 cards. The ribbons run about \$58 (prints 250 color) and 500 cards run about \$32. So basically you are looking at \$.30/card to print name badges. That is what you could plan on for future years/events.
 3. Option 3 we would be us handling everything. We would setup the event. Upload the courses for you, upload the attendees. print the Name badges, setup the evaluation and ship them to you. We would not be on site but of course would be available for questions. If you would want us to be on site we can arrange that as well.
 4. Doug Glover moved to rent the system and try it this year, seconded by Barb Thaler – Discussion – Doug Glover moved to amend his motion to move forward with renting the system for the event (option 3 as presented) at the quoted cost of \$1,425, seconded by Lydia Ymker – Discussion – MC by majority voice vote 150725d
 5. Vote on the amended motion – MC by majority voice vote 150725e
 6. Due to scheduled conference bidding time of 1300 hrs temporarily moved from the president's report to agenda item 11) a) "Proposal for EMT Conference 2020 by hosting cities at 1300"
 7. 12:50 Gary Lembcke moved to allow President Eric VanDusen to leave for the remainder of the meeting to enjoy some much needed family time, seconded by Keith Shrisky, MC 150725g
 8. President VanDusen requested to complete his full president's report prior to leaving
- e. Wildappricot
- i. President Eric VanDusen noted that Wildappricot is increasing in price. Presently the SDEMSA is paying \$1,080 for the system, the price will increase prior to August. However we can opt to lock in a price of \$2,160 for two years if agreed upon prior to August
 - ii. Chuck Bell moved to lock in the price at \$2,160 for two years, seconded by Elizabeth Verhey – discussion – MC 150725h
- f. Honor Guard
- i. President Eric VanDusen presented the Honor Guard Guide previously approved by the Association in 2009 and requested that we look it over for needed updates then start to move forward on creating an active honor guard rather than allow it to simply sit.

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- g. President VanDusen took his leave.
- 6. Vice President's Report
 - a. Vice President Gary Lembcke reported on the vice president's meeting to look at proposed constitution and bylaw updates and updates to be made to the policy and procedures. In addition to the presented proposed changes they are looking to add a "definition of terms" section to help cover title changes and other term changes so that that terms are clearly understood moving forward.
 - b. Keith Shrisky moved to accept the report as presented, seconded by Matt Thompson, MC, 150725i
- 7. Treasurer's Report
 - a. Submission of bills
 - b. Report from Treasure Margaret Kuipers
 - i. From the Treasurer's meeting
 - 1. Cost for liability insurance is currently divided evenly by the seven districts and EC (divided by 8). It is being proposed to collect from each district \$1 per member in the district and that only \$9 per district member be returned to the district rather than \$10 as a means to collect the district's proportion of the insurance. The SDEMSA state funds will cover the difference and help to save cost at the district level.
 - 2. Keith Shrisky moved to accept the plan as proposed, seconded by Ruth Airhart – MC 150725j
 - ii. AHA Paid \$636 for EMS on the Hill Day this check was received just the other day.
 - iii. Year to date budget stands at \$15,914.25
 - iv. Total bank accounts - \$23,392.80
 - Education fund - \$2,776.80
 - Business assets - \$10,970.00
 - Investment account - \$37,116.15
 - v. Associate members – 2
 - Paid members – 953
 - Lifetime members – 38
 - Total membership - 993
 - vi. Clarification on the year to date budget regarding the Expense Donations of \$4,010. This reflects donations collected by the association through go-fund-me campaigns both last year and this year. Thus much of the related income was reported on last years budget.
 - vii. A note was made on associate members from EMT classes and a difficulty getting a list from the state given the changes from the Department of Public Safety to the Department of Health.
 - c. Keith Shrisky moved to accept treasurer's report as submitted, seconded by Doug Glover – MC 150725k
 - d. Bill Rise moved to accept the presented bills, seconded by Doug Glover – discussion – MC 150725l

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8. Secretaries Report

- a. Secretary Andy Binder requested that, as per policy, copies of all binding documentation, contracts, minute etc be submitted to the state secretary for permanent record.
- b. Reports on NAEMT EMS on the Hill Day events
- c. Keith Shirsky moved to accepted the Secretaries report, seconded by Bill Rise , MC 150725m

9. Training officer's Report

- a. Improving on the amount of the training information being passed on to the training officer and available for the newsletter
- b. Training Officer meeting of state training and 1 training officer. Note on the lack of attendance from district training officers.
- c. Keith Shrisky moved to accept the Training Officer's report, seconded by Elizabeth Verhey, MC 150725n

10. Old business

- a. 2015 conference update
 - i. District VI President Matt Thompson Reporting and Budget Presentation
 - ii. Keith Shrisky moved to have president VanDusen move forward with purchasing the challenge coins with extra for sale at conference, seconded by Barb Thaler, discussion, MC 150725o
 - iii. Keith Shrisky move to donate the difference of the cost of the coins up to \$5000 to District VI to offset the cost of food, seconded by Chuck Bell, discussion, MC as amended MC 150725q
 1. Keith Shirsky move to amend the motion from \$5000 to \$4000 Chuck Bell Second, MC 150725p
 - iv. Keith Shrisky move to refund less the dues up to 30 days prior to conference after 30 days prior to conference no refund allowed other then emergency dispensation as approved by the conference committee. Second Elizabeth Verhey, discussion, MC 150725r
 - v. Move to approve conference fees at \$150 plus dues by Keith Shrisky second by Scott Larson, MC 150725s
 - vi. Move to approve conference budget, Keith Shrisky, second Bill Rise, MC 150725t
 - vii. Margret Kuipers ask for discussion on EC paying dues and banquet cost rather than full free ride as a means to help cover food cost, discussion was had with no action taken.
- b. Final SD / SDEMSEA Online EMT Course Report
 - i. Keith Shrisky presented a final report on the SD/SDEMSEA Online EMT Course
 1. Extended thank you to Kathern, Gary, Barb and all the others for their extensive help with the program
 2. Report on Class evaluations and summary, budget and reconciled finances, First Advantage issues have been resolved, reimbursed to the SDEMSEA the cost of the graduation meal, Greatwestern service fee paid & the account has been updated and in the future the service feel will not be present

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3. Account has an excess of \$81.03 this will be paid back to the students/sponsors as per the program policy
 4. Recommendations for this program moving forward with with proper leadership and support
 5. Keith Final act in closing out this program is to turn over to the SDEMSEA via the VP all of the training equipment. And to turn over all of the student records.
 6. Katheryn Benton asked about recommendation to have a college based system take this over. Keith noted this was based on the added ability to use the EMT class at a college level and for credit. Katheryn concerned about the cost of the program if a college system was too take over. Keith noted this was simply a proposal for moving forward and that he is in support of any ideas for moving the program forward. Katheryn noted that the IC Society does not wish to see this go backwards and would like to continue the program moving forward with a coordinator.
 7. Elizabeth Verhey move to task the IC Society to move forward with this program seconded by Barb Thaler / MC 150725u
- c. Other Old Business discussion regarding concern about 2016 conference location and if the conference location will even be available. A general request was made that the district provide a full report at the October Meeting to ensure that the SDEMSEA will be able to continue moving forward with this location for the 2016 Conference

11. New Business

- a. Proposal for EMT Conference 2020 by hosting cities at 1300
 - i. Took Bids from
 1. Ramkota Hotel & Conference Center – Rapid City, SD
 2. Ramkota Hotel & Conference Center – Pierre, SD
 - ii. Deliberation on presented bids was had.
 - iii. Voting by raise of hand with 8 votes for Pierre, SD and 11 votes for Rapid City, SD. Ramkota Hotel & Conference Center, Rapid City, SD for the 2020 conference location.
 - iv. Keith shrisky requested to go on record that it breaks his heart that we where unable to select Pierre and bring the conference back to the middle of the state, but he chose to vote for Rapid City due to the Ramkota, Pierre, SD being unavailable at our requested dates.
 - v. Keith Nelson Move to accept the Ramkota Hotel & Conference Center, Rapid City, SD for the 2020 conference location, seconded by Keith Shrisky, MC 140725f
 - vi. Barb Thaler requested clarification that we selected the primary date of October 22-25 and not Rapid Cities alternate date of October 29-Nov 1. It was generally agreed that the SDEMSEA is sticking with the primary requested dates of October 22-25 2020.
 - vii. Returned to president's report above.
- b. Lifetime Member Nominations and Selection
 - i. Barb Thaler moved to table further selection pending locating an email/written nomination, seconded by Keith Shrisky, MC150725v

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- ii. Barb Thaler moved to select Katheryn Benton for Lifetime Membership in the SDEMSEA, Keith Shrisky seconded, MC 150725w
 - c. Make SDEMSEA know to new EMTs
 - i. Barb Thaler asked how it is that new EMTs find out about the SDEMSEA and how we may be about to better connect with them for membership, connection and support. Discussion had on this idea for general though.
 - d. SD EMS Office not present for report
12. District Reports
- a. I – Training In Carthage next week
 - b. II – Family fun night at Thunder Road just done. Annual Banquet 15th of August in Humbolt, EMT class in Hudson.
 - c. III – August 13th Armour training and meeting 1830, training on sports injury concussions. Looking further out refresher training scheduled for March 18-20.
 - d. IV – Training last weekend, [Steve] making rounds to outlying services for monthly training
 - e. V – EMT in Lower Brule, online class in Winner, district meeting in Winner late August or September, 24 hr refresher in Chamberlain 18-20 of March, Gary Brown retirement party, Gary started in 1975 and was one of the first special skills in the state
 - f. VI – CONFERENCE
 - g. VII – Made attempts to see who would host a meeting and what they want for training and received very little reply. Meeting pending. Working on High School EMT Class
 - h. IC – IC class in Chamberlain 18-20 September
13. Adjourn Meeting
- a. Keith Shrisky moved to adjourn MC150725x