

SDEMSA Executive Council Meeting Agenda

April 22nd, 2023

Zoom Meeting

1. Call to order @ 10:02.
2. Roll call
 - a. State President: Keith Sharisky
 - b. State VP: Kyle Moser proxy for Amy Marsh
 - c. State Secretary: Sina Glover
 - d. Treasurer: Casey Huffman
 - e. Training Officer: Doug Glover
 - f. District 1: President Cody Doren
 - g. District 2: President Alan Perry
 - h. District 3: President Nicole Neugebauer
 - i. District 4: President proxy Jackie Rau
 - j. District 5: President Edna Dale
 - k. District 6: President Elizabeth Verhey
 - l. District 7: President Ashia Starks
 - m. IC Society: President Katheryn Benton absent
3. Approval / additions to agenda: Elizabeth Verhey made motion to accept agenda with additions, Nicole Neugebauer 2nd, motion passed unanimously. [EC06Apr2023]
4. Approval previous meeting minutes: Kyle Moser motion to approve, Nicole Neugebauer 2nd, motion passed unanimously. [EC07Apr2023]
5. District Reports
 - a. District 1. Meeting May 24 in Brookings with training on LifePaks with Bill Bullard.
 - b. District 2 Finished EMR class w/6 participants, May 6 have district meeting with Bill Bullard discussing the State Regionalization survey.
 - c. District 3 District meeting last Saturday, working on new training focusing on placing it around the district, working on reminding everyone to finish their GADS submission to the government, looking at training.
 - d. District 4 No report at this time.
 - e. District 5 Electric Hybrid in Phillip with 70 attendance, good information, good class. Edna highly recommended this training as there are more and more vehicles like this out on the roads; trainers are out of OH Kathy Chesney could help with the contact information; 20 Hour refresher in Pierre on June 9 thru 11, EMT class in Ft Pierre.
 - f. District 6 Hosted successful refresher in Feb with Bill Bullard's training, there are a few EMT classes finishing soon, Custer has an AEMT class in progress, conference planning.
 - g. District 7 Refresher in February with really good attendance where they did 2 days of online and one day of in-person class. It was required to attend the in-person class to get the certificate for attendance since they do on hand training. At the last meeting they decided the Refresher will now be in September so they can do more outdoor scenarios. June district meeting with free training to encourage attendance to have the

district members more involved with decisions. Ashia and Aubriauna will be going around to area school to teach teachers how to use of Narcan and the signs of when to use it. Keith commented on how Marty Link is encouraging the SDEMSEA to get out there and teach the teachers. Kudos to D7 for getting the ball rolling on this

6. Presidents' report

1. Special Guest, Bill Bullard, Healthcare Strategist (HS)—Appreciates everybody that has given them time to discuss this. They have attended 2 district meetings, have 2 on the books to attend and will reach out to the rest of the districts to come and meet with them during their scheduled meetings. They are still gathering information so there is no conclusions to present yet. Still working with the State on the data request so that they can combine what they are hearing and what the data says into recommendations that can be shared with everybody. President Keith encouraged districts to have Bill Bullard and his team in to ask questions and get answers and to be straight forward and honest with them. Bill Bullard and his team has been contracted to assist the state and our agencies in success for the future. Make contact with Bill Bullard, get him in so that he can get the information that needs to be done. Once he gets that done, he will compile it and send it to Marty. This will do nothing but set us up for success. Please place high priority on this.
2. Special Guest, Marty Link, SD Department of Health EMS Program Director: Marty thanked the SDEMSEA for having him and Bill in to speak. Marty states that our voices are instrumental. What we see, what we experience at the local level needs to be told. Marty spoke how with visiting with other state directors and evaluators, South Dakota is in incredible shape. The fact that we have support from the Governor's office, legislative support, the fact that we have administration within the Department of Health and our communications team and the funding that we have recently received is second to none. Wayne Booze who is a program officer with the Helmsley Charitable Trust, show cased South Dakota several times in the work that we all have done and continue to do which is a testament to the character of everybody at this meeting and thanked SDEMSEA for that. He advised there has been numerous meetings already in conjunction with the regional service designation, there is going to be a survey sent out to all EMS personnel statewide. They are working on getting maybe an hour of CMEs for people to complete the survey. Everybody's voice is so valuable. The more voices that can be heard the better we will have for having on ongoing, sustainable EMS system. He encouraged to think outside of the box. Don't worry about funding, don't worry about what is currently in statue as many statues can be changed. It just has to be the right timing and the right support with everything surrounding it. The work of the regional service designation following the statewide assessment is going to be the planning grants. Marty encouraged the SDEMSEA to start thinking about what would that planning grant look like in your district. Each district will be eligible for up to 2 planning grants which is a half million dollars a piece. Look at collaboration too. Look at who are the county officials, what hospitals are in your district, look at rural health care, nursing homes, look behind EMS and look at it from the big picture. There is untapped

potential in EMS across the state. Volunteerism is starting to decline. As we look into the future and adapting EMS to be more sustainable there may some opportunity to cross pollinate with other disciplines to extend the service offering that EMS providers offer and potentially have part-time and full-time paid services across the state. There is a tremendous potential out there, we just have to seize the opportunity before us with the overwhelming support that we have across the board.

The LifePak training is a 12 million dollar initiative. They have established the PO, have developed the training platform with a pilot test phase being done in Sioux Falls. Stryker came in the day before and programmed the devices and modems and made sure that every hospital that the service may transmit to was in there. They also did some trouble shooting which was instrumental in some findings and refining how they did things. It was very necessary to do. The Sioux Falls training was March 22 and another one will be done in Rapid City on May 2-3. The training is a long day, but each of the devices are \$33,000 a piece. Every one of the ambulances are going to get a free LifePak, a free modem, and everything that goes along with it. So it's necessary to have this training.

Telemedicine In Motion to date have 45 sites that are live. The equipment has been tested and they already have well over 200 patient encounters. Their goal is on track to have 60 sites live by May 1. Please give the Avel team please give them Kudos for making this a success.

Between the Department of Social Services and the Department of Health they are continuing the saturation of Naloxone to give it out free. Some positives regarding Naloxone is the FDA granting ability for OTC naloxone, also as funding allows giving Naloxone to ambulance services, law enforcement, school systems, post-secondary institutions, treatment facilities for treatment of people coming in.

In June they are going to be presenting to National Association of State EMS Officials in Reno, NV to showcase Telemedicine in Motion. This will be great way for people from across the states to hear of the work we're doing in South Dakota.

Senate Bill 101 did get opposed due to more work needing done on it.

LOSS OF POWER *Glovers lost power and transitioning to phone attendance.*

3. BMOE meeting: Met on April 3. We need a better process to get our education approved and to getting our advanced life support licensed in a timely manner. Discussion about the time delay from DCI/FBI on the fingerprinting concluded there is not much that can be done except offer our support. Discussed how there should be some sort of board available that ideas, complaints, changes could go to. Secretary Magstadt asked if we would be willing to partner with another medial entity to be on the board and they would oversee the growth of our profession. Keith asked for thoughts were on this. Minimal discussion was had. President Keith mentioned there is an in-person meeting of the BMOE at the end of May. Question was asked if the move of ALS providers from the BMOE was still in the future. It is but they are making sure that everything is spelled out just right. Through discussion it was learned that there is a difference between licensure and of scope of practice. Marty encouraged everyone to look at the published scope of practice for a better understanding.
4. April meeting In-person vs Zoom: Keith noted that the only reason for this meeting being zoom vs in person was to save money. He understands the importance of in-person

meetings as it is easier to read body language and he encouraged all to activate their cameras if able during the meeting.

5. Actions/Motions: It has been difficult to track past actions/motions so President Keith has asked State Secretary to note them in a separate document. State secretary will send separate document along with the minutes.

7. Vice Presidents report

1. EMSA update and education for the benefit of the association report.

2. EMT Thoughts:

1. The EMT Thoughts are now online. Volume 2 has been sent out. We are still working on the printed version. VP Amy would like to suggest that we send a paper copy to each of the 120ish ambulance services and 339 fire/rescue departments across the state. The monthly expense would be \$900, or we could send one out quarterly. VP Amy would also suggest that we mail an EMT Thoughts Conference edition to all EMS providers in South Dakota once a year. The cost of this would \$1500. Elizabeth stated the communications committee has not met since this report came out so she can only offer her opinion. Maynard Konechne did remind that legislators should be included as well. Kyle Moser requested the fire departments be included as well. The general consensus was the idea of sending an EMT Thoughts Conference edition to all EMS providers was favorable. President Keith asked Treasurer Casey to get together with VP Amy talk with the Communications Committee and coming up with the process and price to do a once a year paper mailing to all providers in the state and to make sure we can financially do this. Please bring this to the July meeting.

[APRACT01]

2. Speaking with AHEC, we still lack content and need everyone to share information early and often. It would be a great problem to have that we have too much content.

3. We know this is a work in progress so please share this information everywhere across the districts. This is our information, and we should be sharing it.

c. By-Law and Policy & Procedure Updates: Our committee met on April 5 and began working on the updates necessary to the P&P Manual. You will find in Appendix A, a summary of the work we will be taking on. We ask that everyone review the current P&P Manual and help us ensure that we are not missing pieces that should be included. We also be looking to review the By-Law's to ensure that we are where the organization wants to be

d. State EMS Associations Meeting: Listed below are the key bullets that VP Amy personally took away from the presentations at the Annual State EMS Associations Meeting. She highly recommends that we have representation at these meetings.

1. Discussion on the addition of "Force Majeure" component to our contracts with hosting facility for any conference/trainings. A force majeure clause allocates the risk of loss if performance is hindered, delayed, or prevented because of an event that the parties could not have anticipated or controlled, such as what happened during the pandemic. Many of the associations were forced to pay fees even though they cancelled their events.

2. Vendors and Sponsorships

- a. These need to be the same thing – vendors have indicated to a number of the associations they only want to be contacted once a year and request a total request.
- b. Most of the states have a contact person from year to year to manage conference questions all year long.
- c. To be a successful association our dues should only be a small fraction of expected income – need to identify sources.
- d. Our vendor fee is too low compared to other states in our area. A minimum for booth should be \$600 with a vehicle request being \$1000 (see survey)
- e. Need to look at quid pro quo for booths builds relationships and other associations are making a large amount from those groups.
- f. Do not allow potential vendors to register as an attendee only.
- g. What other benefits are sponsors getting – again this needs to be state association thing as we could do monthly vendor spotlights on our website.

3. Savvik – many of the associations are making a significant amount from Savvik for their association. Need to work on our marketing for that.

4. Publication – Digital vs Print – most do monthly digital newsletter but highly recommend at least one print newsletter a year. Maybe a print one to promote conference was a suggestion.

5. Building an Annual Report of the association – this could be shared to all services, legislators, and members on what we have done and what is our plan for the upcoming year.

6. Get approval from EMS1 and EMS World to copy their articles and put some of significance in our monthly newsletter – said they are very receptive to allowing us to copy just need to give credit. *Treasure Casey had to step out to work a code.*

7. All other associations are doing service memberships and not relying on individual membership alone – example would be an ambulance with 10 members would pay a fee that would include 10 individual memberships along with service membership Example \$400 for up to 10 members. Maybe a service member discount for conference or a booth

8. Doing a member survey – a good question would be “what keeps you up at night” in regard to membership.

9. Because we do a lot of education it may be best to build a non-profit for the education services under the umbrella of the association – easier to receive grant funding.

10. Look to other organizations to collaborate with such as nursing home association, home health care association - serve as liaison on each other's boards to better serve your communities.

11. Mental Health Initiatives – KEMSA has a great program going on – Amy can talk more if interested.

12. Advocacy - association makes a card at beginning of session – pocket size with our legislation we are supporting – it fits in the pocket of the legislator instead of letter size paper.

13. Look at Congress Plus software – for legislative initiatives.

14. New EMT Student boxes – love this idea. Amy will have to show this one it is a great idea out of Wisconsin to hook EMT students to join EMS association. - <https://www.wisconsinems.com/post/piloting-a-new-student-welcome-program>

President Keith thanked VP Marsh for attending this and bringing back this informative and useful information.

e. Strategic Plan: Amy knows that President Sharisky will be discussing this information, but she wanted to share the updated implementation plan, which is Appendix B.

f. Personal Update: VP Amy would like to remind everyone that she made a commitment when she ran that this would be her last year. Amy will not be seeking re-election in October. She is happy to discuss the position with anyone interested in running. Amy has prided herself in her support of this organization though she has heard recently that has not always been appreciated. But Amy promises you her dedication has never been for personal gain. Amy only wants the best for this organization.

President Keith noted how when he visited with the District Presidents, one of the recurrent comments was that we need to come up with a succession plan for our positions. The thought process was to have an informational training at conference for anyone interested in running for a position.

10 Minute break

8. Secretaries' report:

- a. Memorial Update: Brian Ring was able to send picture of the memorial and it does still have the rust stains on it. Sina reached out to the Capitol staff and they are going to have maintenance make sure the sprinkler head is fixed. It did not sound like they were going to do anything about cleaning the stain. Sina advised she will work to find someone who could assist with this. [APRACT02]
- b. Line Of Duty Remembrance service in Pierre: The request has been submitted and accepted for us to have the grounds at the EMS Memorial on July 22 from 0800-0900. Last year we had the service at 0830.
- c. Names for October Memorial service: We currently have 5 names. Districts 1, 3, 5 have one name and District 6 has 2 names. Let Sina know if any names need to be added.

- d. Motion/Actions: Motions and Actions will be a separate document that will be added to the minutes.
9. Training Officers report:
- a. Education Committee: The intended meeting with the Education Committee did not take place due to unforeseen circumstances which led to the invite not going out. As it turned out, many could not make it on the date anyway.
 - b. NAEMT/World Expo: Doug does need approval to start looking at flights and hotels to go to NAEMT World Expo in September. President requested a preliminary budget for NAEMT. Doug advised that with the contract that is signed with NAEMT/World Expo, all of our members have a discount with NAEMT, we get \$10.00 off the Membership dues, we have unlimited access to the vendors, and have access to \$100 off the fee for World Expo. The SDEMSEA get 3 full registrations at no charge. It has always been the State Training officer that gets one of them since they are the NAEMT rep. The other 2 are used at the discretion of the EC. The only additional costs are flights and hotel which he will be pursuing as soon as permission is granted. Doug did ask if there is anyone that the EC would like to send with the other 2 registrations. He would like to start seeing district training officers to eventually go to NAEMT on a rotation for them to get the experience. Elizabeth Verhey stated it has been tradition for one of the registrations to go to the training officer of the district hosting conference and she would like to submit Margaret Farrell for that since they will be hosting conference again next year. Ruth Airheart confirmed this is how it has been. Edna suggested the nominee for the National EMT award should be considered. If there is a winner their conference would be paid for. President Keith asked for a motion to use one of the registrations for the State Training officer and one for the training officer of the district hosting the next year's conference. Elizabeth Verhey made the motion, Kyle Moser 2nd, motion passed unopposed. [EC08Apr2023]
 - c. Triage training and other training: Doug needs to get with District 6 and District 7 training officers to finish up the triage training. Doug needs to hear from the training officers on what they have going on in their districts so he can join in and participate with the districts. He would love to get out and meet everyone and see how everyone is doing with their training and learn something himself.
 - d. Training Officer Policy & Procedure: Doug will be sending out the Policy & Procedures for the training officer so they can review and update their job descriptions and get it back to the Policy & Procedure committee with their recommendations for their job detail and job duties for training officers.
 - e. Emergency OB training: Doug does have a speaker that is from Texas who does Emergency OB training who is wanting to come to South Dakota. He does 1-hour classes, 2-hour classes, a full day class, and a 2-day OB certification training. Doug would recommend the 2-day class be separate from conference but offering it to all in the state. Doug stated that at this time the 2-day class is \$400 per student. He is wondering if this is something the SDEMSEA would be interested in sponsoring. It would be nice to know if we have an interest in those wanting to take the class before he starts working on getting it set up. He can get the information of the class sent out to the EC and to the training officers for them to take a look at it.

10. I.C. Society Report: Ruth reported they are meeting next weekend in Chamberlain for strategic planning @ 1000 at the courthouse in Chamberlain. Ruth understands that this is to develop an idea and plan on how the IC Society is going to move forward with building instructors and building avenues to continue moving education forward with the association. They have the contract to do the seatbelt survey again this year in conjunction with the University of North Dakota. They are working with the conference committee to bring NEMSC training to pre-conference this year. At this point the cost is yet to be determined. This will be a full day and a half of training which would cut into conference a bit but getting instructors may be a little more keyed in to skills training moving forward.

11. Treasurers' report—**See attachment.**

1. Normal report: Total assets are \$251,949. About 43% of those are held in the main account with the remainder being in the district accounts. This does not include District 1 & District 5 who are not on First Interstate Bank yet. President Keith asked Casey to explain, as she did at the EB meeting why we are raising dues. Casey explained that it looks like we have a lot of assets when you look at our Statement of Financial Position which we do but they are not held in our main account. In a business standpoint, we need to have enough money to cover our expenses and also enough money to compensate for a conference flop. As our budget looks right now, if we were to have a conference flop, we would end up with next to nothing in our main account. Raising dues is a way to add a little more cushion to the budget in an easy way. This is not going to be a long-term solution. We are not going to continue to raise memberships prices. We need to find other ways to make income. Corporate sponsors are a big way to do this. We could do membership for services. Right now membership and conference is what brings in a majority of our income and since we cannot guarantee that we are going to get the conference income, this is a reason we needed to raise membership.
2. Credit Card usage policy: This is what First Interstate Bank recommended. The reason for introducing a credit card vs a debit card is that if you have a fraudulent payment on your debit card, this takes money right out of the bank account and it could be froze for several months if you get it back. Credit Cards are monitored more. We can also get cash back as well. It will never have a running balance. It will be paid off monthly. Another benefit would be for conference. The conference treasurer would be issued a credit card instead of being bonded. Motion by Elizabeth to accept the credit card usage policy and move forward with credit card procedures. Casey Huffman 2nd to approve cc policy and move forward with securing of credit cards. Motion carries unanimously. [ED09Apr2023]
3. Cleaning up the accounts:
 - a. Casey made motion to remove Brian Ring from the main SDEMESA account to be effective immediately, 2nd by Edna Dale. No discussion. Motion carries unanimously. [EC10Apr2023]
 - b. Casey made motion to add Keith Sharisky as a signer on the SDEMESA account effective immediately. 2nd by Chad to put Keith on account as signer. No discussion. Motion carries unanimously. [EC11Apr2023]
4. CHS funds: CHS funds is now closed. Remaining balance of approximately \$900 is absorbed into the general account. Elizabeth Verhey made motion to approve treasurer report as

presented, 2nd by Nicole Neugebauer. No discussion. Motion carries unanimously.
[EC12Apr2023]

12. AHEC Report Written update response provided to president, 4/19/23 6:01p email response received. President Keith recommended that if you haven't been to the new website you should go there. It is really quite cool. The Thoughts were sent out for March and April. The submissions need to be to her by the last day of the month. She tries to do a draft by the 10th of the month. She tries to polish them by the 15th of the month. Please get submissions to Mikayla directly. Her email address is m.titus@nesdahec.org or can be found on the website. You can also get it to VP Amy Marsh who will in turn get it to Mikayla. They are still working on cohesiveness between the website and the EMT Thoughts. She is working on styling and looks which are changing with the information that the EC members has been giving her. She is going to be reaching out to the communications committee to work together. She also wants to work with them about the access to social media. The website is open to everyone, but there is a restricted portion for just members. This includes news and updates such as legislative updates, committees, the online store, the EMS Thoughts, the resources, the district pages, and the directory. There is a part for the IC Society and a part for submissions for the Thoughts. Please reach out to Mikayla for with any questions, concerns, comments, or submissions. She is working with the IC Society for logistic for the first quarterly meeting. She is also going to be working with them for the second quarterly meeting and be a part of the strategic planning or the delivery of it and education for South Dakota. She is also continuing to fill car decal orders as they come in.

13. Committee Reports

1. Corporate Memberships--Kyle Moser/Kevin Heath

- a. Committee chair changes—Kyle has presented Kevin Heath to take over the role as Corporate Memberships chair. Kevin has stated that he is willing to step up until conference. President Keith has approved this change. [APRACT03] Kevin reports he's been working on places. He and Elizabeth have been discussing corporate membership vs vendor sponsor at conference and what is the best way to deal with them since sometimes vendors will not only pay for their booth but also give a sponsorship to help with expenses. Clarification of how the host district would get that money to apply to conference. Kevin has been working on outside sources from outside of the EMS side of life who would not have contact with EMS. It is not a fast process but he is still pushing forward with it. Elizabeth discussed how in the past if, for instance, they had a gold sponsor that gave them \$1000, it would cover the cost of their booth, their room, then the extra would help cover the breaks such as the cost of food and such. So even if they are reimbursed for the room or booth depending what level they purchase, they lose that money as conference income to count towards the breaks because now that money is going to the district. She stated going off of the 2017 conference which was the last in-person conference they hosted, they had lost about \$7000 in income from moving the break sponsors to a corporate membership and that's accounting for the money that they would

have been reimbursed for the hotel and the booth but not what they lost on top. Kevin asked if anyone has ideas for corporate sponsors to share with him. He's looking for the larger businesses such as 3M etch. Kevin stated that they have set up a "corporate sponsorship" email and would like to try and keep contacts with potential sponsors to all come from this email. Kyle advised he would strongly hold off reaching out to the pipelines due to other issues going on involving them, at least until things are resolved. Kevin will send the link via email so the EC can hand out that contact information.

2. Communication--Elizabeth Verhey: Committee has not met due to busy schedules. Elizabeth stated that she will be stepping down but would like clarification on if the position needs to be appointed or chosen by the committee. Elizabeth did have a contact set up with AHEC but things did not work out. The committee members did reach out to see what the different committees wanted to see for the website but found that AHEC was doing the same thing. Now that the website is up and running, the committee does have additional suggestions. Elizabeth made a motion that all of the committees follow the policy for chair changes the committee comes up with a name to suggest to the sitting president and then the sitting president has the duty to make the final selection and approval of a chair. 2nd by Jackie Rau. Motion carries unanimously. [EC13Apr2023]
3. Education--Doug Glover is working on getting another meeting set up so the education committee can move forward. He does have a list of speakers for conferences that have contacted him and the Education Committee is going to start working with these potential speakers.
4. Political / Advocacy--Maynard Konechne
 - a. Legislative Updates—Sent out the final legislative report via email. It will be posted on the website.
 - b. EMS on the hill—1-29-2024 @ Ramkota. The contract has been signed with the Ramkota for this.
 - c. Washington DC EMS on the Hill—Maynard thanked everyone for the opportunity to go to Washington DC for EMS on the Hill. It was an experience that he will never forget. There were 5 bills he talked to our legislator's policy makers on health about. One is to encourage them to do a committee to look at EMS worker force in the nation; everyone has the same problem that we talk about in South Dakota. He states they do not have the correct numbers for their disbursements. He said there are firefighter grants that total about \$380 million a year, law enforcement gets about \$400 million, EMS is looking at asking for \$50 million and they are not sure they are going to give it to us. Last year we were given \$20 million. We are trying to fight for our place of getting funding. There is also the Siren Act that had 20 million in grants. Part of that grant can assist EMT in taking the class without any cost. Travis at Sanford is running those classes for them. There are also grants available for high schoolers to take the EMT class at no cost. Another one is to increase the Medicare reimbursement rate for rural ambulances until 2027 until Medicare gets done compiling the information. Another one to reimburse for treatment in place or alternate locations such as a clinic which saves the ambulances and hospitals on the costs of having to haul those patients. Maynard stated he was able to open

some eyes at the socials and receptions about not having enough personnel to cover the large area we have to cover. Maynard has submitted his report for the website.

5. Financial--Casey Huffman:

- a. Bond Choices: Financial committee has given some great information. They are working on getting their bond choices narrowed down. They are comparing going with a bond or a commercial financial policy as to which will be more financially feasible and give the coverage that is needed. This is hoping to be done within the week as the bond for the state is due on May 21. It could be prorated if necessary.
- b. First Interstate Bank: The treasury banking suite with First Interstate Bank has been set up that has really been beneficial. The committee has decided that the State VP will be the logical co-signer for big purchases.
- c. District Share: District share of the membership will stay at \$9.00 a member for another year until there is more of an idea of where the Association sits financially.
- d. District Event Guideline: If you have an event being listed on Wild Apricot please do not make an option for non-current members and then charge them an extra \$30. We pay Wild Apricot to update our membership so it does not have to be done manually. If the attendee pays it separately than the registration fee, Wild Apricot will automatically update that. Please just have membership renewals required prior to registration. There is an example on the website that can be used. Casey will also be available for any questions.

6. Bylaw-- Amy Marsh proxy Kyle Moser: There is nothing additional outside the VP report.

7. Fundraising--Doug Glover: They have been working on the Golf Tournament. They were hoping to have it in Pierre this year; however, they have not had any luck with getting a response from the new golf pro so they are looking at a new locations. They are looking for a new location. It is looking like the tournament will be sometime in August. Edna Dale let Doug know that she could provide contact information for the golf course in Phillip. This was the next course they were looking at so Doug welcomed the information. Elizabeth Verhey offered a suggestion for a fundraiser which benefits peer support with mental moments.

14. New Business

1. July meeting location Friday and Saturday: Discussion on having the state officers meet with their respective district officers on Friday night as what has been done in the past. Discussion as to if the attendees that come to a meeting on Friday night will get paid for mileage and/or lodging. After lengthy discussion a motion was made by Kyle Moser to have SDEMESA pay as traditionally and if other district officers need to come to a meeting, that their districts will reimburse mileage and/or lodging, 2nd by Nicole Neugebauer. After discussion the motion passed unopposed. [EC14Apr2023] It was clarified that the current state reimbursement for SD is \$75.00 and 0.51 a mile. It was discussed that everyone will be responsible for getting their own rooms for Friday. It was believed that Wayne Ames will be securing the church used in the past for the meeting place.

2. SAVVIK Speed meeting: SDEMSA has been invited to once again participate in the SAVVIK speed meeting September at NAEMSA. By participating the SDEMSA will receive \$1,000.00.
3. EMS World / NAEMT Rep: Doug Glover reported that he and Sina went to the SAVVIK speed meeting last year and it took just a couple hours of your time and gives \$1000 to the association toward expenses.
4. SD State Medical Association: Casey Huffman received correspondence from them inquiring if we wanted to do a booth again this year. Last year we did a sponsorship; however, this year she recommends we do not do it. It was acknowledged that we are wanting to reach out to other organizations but at this point we should put this on hold. No comment or discussion one way or the other on this so we will let it go this year.
5. Conference: Elizabeth Verhey reported that the conference committee met and the budget was completed prior to the Conference Guidelines were sent out. President Keith stressed that we are not changing anything for this conference. The guidelines, if adopted, will be stressed tested next year. Elizabeth reviewed the cost for the banquet meal at cost would be just under \$45.00. They have set the banquet tickets at \$50.00 to cover the comp tickets given. She reviewed conference sponsorship, speakers, conference fees, and vendor fees. She showed that the estimated conference income \$108,625. Displaying the expenses of the banquet (dependent on attendees), DJ and dance for Saturday night, food for breaks, lodging for VIPs, A/V incidentals, live production and recording, speakers (flights, rooms, daily expenses), dues paid back, conference committee miscellaneous expenses, office expenses, printing, refunds and miscellaneous, start-up, and vendor expenses (pipe/drape, and Friday night social) \$103,421 which would show an income of \$5,200. Discussion was held of ways of reducing expenses or increasing income. Elizabeth advised there will not be any breakout sessions this year. She advised the reason for this is to reduce auxiliary equipment and because it simplifies the online portion of conference with not needing multiple cameras recording and broadcasting in multiple rooms. The conference area also limits this. Motion was made to approve the registration fee of \$175.00 and the additional banquet ticket fee of \$50.00 by Kevin Heath, 2nd. by Edna Dale. After discussion the **Motion failed with no one in favor at this time.** [EC15Apr2023] Ruth Airheart moved to accept the initial conference proposal and immediately tabling further discussion to the July meeting, Kyle Moser 2nd. Motion carries after discussion. [EC16Apr2023]
 - a. Vendor letter: Would like to revamp the current vendor letter to include the corporate membership so they would have the option to either be a vendor at a booth rate \$500 and a second booth rate of \$300 or an option of having a corporate membership with the benefits noted.
 - b. Standardize email for vendors for contact: Elizabeth would like to recommend having a standard vendor email that can be used from year to year to reduce confusion for vendors. This was widely approved and with no objections Elizabeth was going to reach out to the appropriate person to get an email set up. She also is intending to have a packet for the vendors that will lay out the weekend activities and what they can expect.
 - c. Conference education: Everyone should have received an email from Margaret regarding the sleeping room. A credit card number is needed to confirm the rooms. This needs to be done by June 1. As far as education for the weekend, they have

John Politis from the eastern part of the US. He is a paramedic with the Teton National Park in the summertime. He does development leadership classes. He has an extensive training list that we can choose from. The second speaker is David Page from the Minneapolis area but is an international speaker. He does more on research and development and training. He has a list of classes and she has forwarded that to Doug for review. She is looking at one other speaker for Sunday that will be local. The IC Society will be doing the NAEMSE training for the skills station which is a day and a half. The set up will be set up similar to last year. The vendor social will be set up Friday right after the classes. The vendors will be set up right next to the class area. Lunch will be included with the food cost, district meetings are set for Saturday noon.

6. Conference Guidelines edits and approval: President Keith discussed that this conference policy has been in place since 2012. Every district that has held conference has only kind of been using it and it seems we keep reinventing the wheel. With the information VP Amy Marsh brought and with the concerns and discussions the presidents talked about, this document was what the EC came up with and is now being brought forward to review, to help us edit, and then adopt it. President displayed the original document for review. Discussed was the bid letter. It is pretty cut and dried. One of the adjustments to consider is the number of people the banquet requirement is to serve. AV equipment section need to be revisited due to newer technology and equipment. If the host motel wants to do something other than what's in the approved bid, it has to be brought to the EC and they have to vote on it from there.

The "Force Majeure" clause is a new edition to the policy. This clause protects the group and the hotel in a situation such as the pandemic. For example, there were some hotels that, even though the government said there will be no meetings held, still charged the group the contracted rate. This clause protects against situations like this and protects the group and the hotel.

This document outlines the who, what, where of the conference as far as vendors, income, expenses, bidding, etc. It's a guide. This is something that needs to have a close look at. This outlines the responsibilities of the hosting district. The goal is to provide a good framework starting point to move forward so the districts know what their responsibilities are and what is being taken care of by the state and it will help to ease the year-to-year work of conference. A lot of the changes that are in this document are incorporating the Strategic Plan committees that was developed and initiated so now they actually have a home and know their responsibilities when it comes to conference.

President Keith requests the district presidents review with their district officers what they feel needs to be added, edited, or dropped. Once President Keith gets them back, he will make a common document. He will send it to the Executive Board to review. Then it will be sent to the presidents and the vice presidents to review. Then he will send out a survey vote. Once it's approved, he will make sure the bid letter is updated and sent to the presidents via email.

7. Discussion with presidents: President Keith spoke with all of the presidents regarding multiple topics. These discussions brought about some very good ideas, discussions, and

concerns. First and foremost, President Keith is asking for your trust in what he talks about. In turn, this is what the EC will get from him. He will not share districts or names with anybody reference the discussions. When he brings out something, he will tell us it was due to discussions with the presidents to take act on. There are some things we have to take action on right now. One of the things that caught him off guard was the review of the job of the board and the district officers. District officers were voted in as President, VP, Treasurers, Secretary by their district, their membership. The executive board was voted in by the entire membership. So the district officers represent their districts, the executive board has to represent the entire membership. When the executive board was told of the concerns that was brought to President Keith, he said there were members that said that maybe it was time to step down. President Keith said to them “not accepted—nobody is going to step down.” District officers it is up to the presidents to look at this challenge face forward and accept it. President Keith wants to put together a presentation for the presidents at the July meeting so that he can identify a lot of things that were brought to his attention that he thinks the presidents and the officers need to take a look at. One of the hardest things about this was the lack of compassion and understanding of one another. He is asking, please do a little self-reflection. Please take a look at the caring and compassion that we need to show one another because we are all in this for our membership and not for ourselves.

Old Business

1. NAEMT on the hill update Maynard Konechne: Discussed previously in the Political Committee report. Did do a lot of networking. Maynard is very grateful for the opportunity to go.
2. Follow up on the Wild Apricot option: Other options were not explored so Casey is planning to renew the contract with Wild Apricot with the counsels blessing.
3. Ambulance Association Conference update – open report from executive council: Nicole Neugebauer advised they had the SD Ambulance Association Conference in February. They discussed the ground ambulance data collection system and helping services determine when they need to report by. She advised there is a lot of information to gather for this. They also discussed working with South Dakota Medicaid about getting supplemental payment from the federal government. Still trying to get a good way to track directors of services. Next years SDAA conference is in February.
4. Awards: Presidents needs to make sure someone in their district is looking at these awards and making the appropriate contacts. Need to give President Keith names to go towards this award. This award is for a member of the South Dakota EMSA. This award will be decided on by all 8 of the presidents.
15. Kyle Moser read an announcement of a line of duty death at approximately 0830 this morning. A member of the Chester Volunteer Fire Department experienced a medical condition while at a fire and passed away. Please keep the family and the Chester Volunteer Fire Department in your thoughts and prayers at this extremely difficult time.
16. Motion to adjourn by Elizabeth Verhey, Ruth Airheart 2nd. Motion passed unanimously.
[EC17Apr2023]
Meeting adjourned @ 1553.

